



CYMT Student Internship Expectations

Definition: Student Interns are those who participate in the CYMT program and have been placed at their partner church through the CYMT process.

Job Title: Youth Director

Reports to: CYMT Coach, Church Assigned Supervisor

Work Schedule: 25 Hrs/Week to include all youth program times

Ministry Description: To serve as the Youth Director for the appointed partnership church including the following:

Ministry Responsibilities:

- To organize and play a leadership role in all youth programs including Sunday School, Youth Bible Studies, and Youth Group Time
- To recruit and help train volunteers for all youth programs
- To work with Youth Ministry Team to design and implement the vision, goals, and ministry of appointed church.
- To participate in appropriate church committee and staff meetings as directed by the appointed church's leadership
- Work with Youth Ministry Team to design and plan youth retreats, mission projects, trips, outreach events, etc.
- Create and distribute timely communications to youth and their parents including Youth Newsletter, website, etc.
- Youth Outreach to church feeder schools: School and Activity Visitations, school presence, sports, etc.
- Visitor Follow up: Create with Youth Ministry Team a visitor follow up program
- Any other assigned responsibilities from the church or CYMT

The Student Intern position will be a 25-hour a week position with a beginning date mutually agreed upon by student and church, but will begin by August 1.

Student Expectations:

In addition to serving as the Youth Director at their appointed partner church, student interns will be expected to:

1. Attend Student Intern Orientation and First Class Retreat – Aug. 2-7, 2009
2. Participate in all CYMT classes (attendance is required)
 - a. Memphis Theological Seminary Class Retreats
 - b. Weekly Discussion Group
3. Meet weekly with CYMT Staff for coaching
4. Complete all class work in above average manner
5. Each semester will have a Fall or Spring Break coinciding with the MTS breaks
6. Each semester will involve three intensive study periods at MTS or at a national youth ministry event
7. Summer Schedule: May – August 1
 - a. Weekly Coaching from CYMT staff
 - b. Lead individual camp, retreat, trip with your group
8. Winter Schedule: December 12-January 6 – Bi-weekly coaching



Student Job Benefits:

Vacation: Student Interns will receive two weeks vacation (10 work days). Vacation can be taken at any time that does not conflict with responsibilities at partner church and CYMT class work. Students can miss no more than three Sundays per year. **Leave forms must be submitted to the CYMT office for approval in addition to receiving approval from onsite supervisors.**

Insurance: Students will be responsible for providing their own health and auto insurance.

Tuition: The student tuition associated with receiving a certificate is \$1,000. The tuition can be paid up front or \$250 each semester over two years. After you are admitted, you will be required to pay your first semester's tuition (\$250). Please pay this amount by June 30, 2009. You can simply send us a check for this amount. If you would prefer to have your tuition reduced from your monthly stipend payments please let us know.

In addition to the above student interns agree to comply with all policies and procedures in the CYMT Employee Handbook.

This contract has been agreed upon by both undersigned parties on _____, 2009.

Student

Dietrich Kirk
Executive Director, CYMT